



# **WOKINGHAM BOROUGH COUNCIL**

A Meeting of the **COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE** will be held at the Civic Offices, Shute End, Wokingham RG40 1BN on **TUESDAY 22 MARCH 2016 AT 7.00 PM**

A handwritten signature in black ink, appearing to read 'Andy Couldrick', written in a cursive style.

Andy Couldrick  
Chief Executive  
Published on 14 March 2016

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## **Our Vision**

***A great place to live, an even better place to do business***

### ***Our Priorities***

**Improve educational attainment and focus on every child achieving their potential**

**Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth**

**Ensure strong sustainable communities that are vibrant and supported by well designed development**

**Tackle traffic congestion in specific areas of the Borough**

**Improve the customer experience when accessing Council services**

### ***The Underpinning Principles***

**Offer excellent value for your Council Tax**

**Provide affordable homes**

**Look after the vulnerable**

**Improve health, wellbeing and quality of life**

**Maintain and improve the waste collection, recycling and fuel efficiency**

**Deliver quality in all that we do**

## MEMBERSHIP OF THE COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

### Councillors

Norman Jorgensen  
(Chairman)  
Ken Miall  
Bill Soane

Michael Firmager (Vice-  
Chairman)  
Rachelle Shepherd-DuBey  
Shahid Younis

Chris Bowring  
David Sleight

### Substitutes

Mark Ashwell  
Alison Swaddle

Lindsay Ferris

Tom McCann

ITEM NO.	WARD	SUBJECT	PAGE NO.
28.		<b>APOLOGIES</b> To receive any apologies for absence.	
29.		<b>MINUTES OF PREVIOUS MEETING</b> To confirm the Minutes of the meeting held on 20 January 2016.	5 - 8
30.		<b>DECLARATION OF INTEREST</b> To receive any declarations of interest.	
31.		<b>PUBLIC QUESTION TIME</b> To answer any public questions  A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.  The Council welcomes questions from members of the public about the work of this committee.  Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to <a href="http://www.wokingham.gov.uk/publicquestions">www.wokingham.gov.uk/publicquestions</a>	
32.		<b>MEMBER QUESTION TIME</b> To answer any member questions.	
33.		<b>UPDATE ON THE PROGRESS OF THE COMMUNITY CAFÉ AT SHUTERS, WOKINGHAM BOROUGH COUNCIL</b> To consider an update report on how the project has developed from the group of young people running the	9 - 12

Café in order that the Committee can understand the impact and added value of the project.

- |            |  |                |
|------------|--|----------------|
| <b>34.</b> | <b>COMMUNITY SAFETY PARTNERSHIP</b><br>To review the operation of the Borough's Community Safety Partnership.  | <b>13 - 26</b> |
| <b>35.</b> | <b>ROAD REPAIRS - WARD MEMBER ROAD REPAIR NOTIFICATIONS</b><br>To receive an update report on the issue to include a proposal on ward Member road repair notifications.                            | <b>27 - 30</b> |
| <b>36.</b> | <b>UPDATE ON REVIEW OF THE VOLUNTARY SECTOR</b><br>To receive an update from the Deputy Executive Member for Regeneration and Community Services on the review of voluntary sector outside bodies. | <b>31 - 34</b> |
| <b>37.</b> | <b>REVIEW OF OUTSIDE BODIES APPOINTMENTS</b><br>To review the Council's appointments to outside bodies.  | <b>35 - 40</b> |
| <b>38.</b> | <b>WORK PROGRAMME</b><br>To consider the Committee's work programme for future meetings.   | <b>41 - 46</b> |

**Any other items which the Chairman decides are urgent**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.

**CONTACT OFFICER**

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**MINUTES OF A MEETING OF THE  
COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE  
HELD ON 20 JANUARY 2016 FROM 7.00 PM TO 8.50 PM**

**Committee Members Present**

Councillors: Norman Jorgensen (Chairman), Michael Firmager (Vice-Chairman), Chris Bowring, Ken Miall, Rachelle Shepherd-DuBey, David Sleight, Shahid Younis and Mark Ashwell

**Other Councillors Present**

Councillors: Lindsay Ferris, Angus Ross and Malcolm Richards

**Officers Present**

Colm Ó Caomhánaigh, Democratic Services Officer  
Francesca Hobson, Flood Risk Manager

**17. APOLOGIES**

An apology for absence was submitted from Bill Soane (substituted by Mark Ashwell).

**18. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 23 November 2015 were confirmed as a correct record and signed by the Chairman.

**19. DECLARATION OF INTEREST**

There were no declarations of interest.

**20. PUBLIC QUESTION TIME**

There were no public questions.

**21. MEMBER QUESTION TIME**

There were no Member questions.

**22. FLOOD RISK UPDATE REPORT**

Francesca Hobson, Flood Risk Manager, gave a summary of the Flood Risk Update Report on progress made in 2015. Wokingham Borough Council is the Lead Local Flood Authority under the Flood and Water Management Act 2010. The report stated that three new staff have been employed to work in this area within the Planning and Highways Sections. Investigation reports are expected towards the end of February 2016 on the 2013/14 winter floods. Three roads were closed due to flooding over Christmas 2015.

Members asked about dredging local rivers to alleviate flooding. Angus Ross, Executive Member for Environment, responded that this was the responsibility of the Environment Agency and that dredging was not always the best thing to do.

Francesca Hobson also pointed out that riparian owners, those who own land adjacent to rivers, have responsibilities under the legislation and the Council is taking measures to increase owners' awareness of this. This includes holding workshops with landowners.

The Chairman asked how recommendations of investigation reports will be monitored. The Officer responded that the Borough Council will coordinate with Parish Councils on measures to be taken. There are also now monthly meetings of internal stakeholders.

The Flood Risk Manager will give a presentation to the Borough Parish Liaison Forum on 25 January 2016.

In response to questions on how current funding for flooding compared to previous years and how it impacted on Council budgets, the Officer stressed that the figure of £4 million over three years was ring-fenced for roads. The Executive Member reminded the meeting that the Council received Government grants for works two years ago, so the impact on Council funding of spending on flood alleviation was not too onerous. However, he pointed out that flooding resulted in hidden costs to businesses and members of the public through disruption caused.

The Chairman asked if £500,000 spent on reactive works in 2015 was typical. The Executive Member responded that that was close to the figure generally allowed for in the annual budget.

Asked about possible measures at specific flood locations, the Officer told the meeting that first of all it was necessary to identify the cause of the flooding and then check that proposed works would not cause flooding elsewhere.

**RESOLVED:** That

- 1) the update report be noted; and
- 2) the next report be submitted in June 2017.

### **23. REPORT OF THE COMMUTER PARKING TASK AND FINISH GROUP**

David Sleight, Chairman of the Commuter Parking Task and Finish Group, summarised the report which considered problems caused by commuter parking at seven railway stations in, or adjacent to, the Borough. The report recommended the provision of alternative access to the stations covering walking, cycling, bus connections and additional parking. It stressed the importance of the move to Civil Parking Enforcement and the consistent application of parking restrictions. It also recommended the introduction of metered parking on specific roads.

Lindsay Ferris, who made the original suggestion to examine the situation at Twyford, welcomed the report and said that it was correct to expand the scope Borough-wide. He stressed the need for bus links to the new Strategic Development Locations.

Rachelle Shepherd-DuBey, referring to the recommendation to equalise parking charges for bus and train passengers at Winnersh Triangle, stated that it would be unpopular if charges for bus passengers increased to match the higher charge for train passengers.

David Sleight stated that the Train Operating Companies were aware of the parking problem and in some cases had engaged architects to design solutions but problems remain in identifying suitable locations and funding.

**RESOLVED:** That

- 1) the report be approved and submitted for the attention of the Executive; and
- 2) the Executive be requested to develop an action plan relating to the reports recommendations.

### **24. REVIEW OF EXTERNAL BODIES**

Members had been circulated with copies of the minutes of previous meetings where this item had been discussed, along with an update listing three Bodies that had invited

Executive Members to attend their meetings but where the Executive Member had appointed a substitute.

The Chairman suggested that the Committee should consider a report listing the Bodies along with their aims, the rationale for having a representative on the body and any funding granted by the Council. This was necessary to evaluate the need for a representative.

Mark Ashwell, Deputy Executive Member for Regeneration and Communities, stated that he had started compiling information on funding. He had identified one complication in that some bodies receive grants while others are contracted.

Chris Bowring asked if it could be noted which bodies are statutory.

**RESOLVED:** That the Deputy Executive Member for Regeneration and Communities and the Democratic Services Officer compile a table of information on external Bodies to include the following:

- The name of the Body
- Its aims
- Whether it is a statutory Body
- The Council representative
- The rationale for having a representative
- Funding that the Body receives from Council.

## **25. WORK PROGRAMME**

The draft Work Programme was discussed. It was noted that the date for the March 2016 meeting was incorrect - the meeting will be on 22 March.

The Chairman updated the meeting on the situation regarding the question of confidential information on the Town Centre Regeneration Scheme which had led to the postponement of this item on the Committee's agenda. While legal advice had been received, it had raised other questions on which further advice had been requested.

Members were invited by the Chairman to consider items for inclusion in the Work Programme for 2016/17.

Shahid Younis suggested looking at the possibility of developing shared services with other Councils for back-office services. The Chairman welcomed the suggestion and reminded Members of the process for making formal submissions.

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# Agenda Item 33.

Addington School 'Shuters Café' Jean Lee 09/03/2016

All the students have now successfully gained certificates in City & Guilds 'Hospitality'; a great success!

The 'Shuters' project is a joint initiative between Wokingham Borough Council and Addington School. A group of six FE students has taken responsibility for running the café at the Borough Council on a one day a week basis under the supervision of Karen Seymour and her team. Jodie Reichlett spearheaded the team from Wokingham Borough Council.

The 'Young Entrepreneurs' have now been running the café at Wokingham Borough Council since November 2014. It started as a pilot project but after proving to be very successful, it soon became a permanent placement. The students make and sell a range of filled rolls, cakes and tray bakes in addition to serving and operating the till. They make the produce at school and transport it to the café. The service is excellent and food served is of exceptional quality and very much appreciated by all the customers. The students and staff work extremely hard throughout the day and carry out the various roles on a rota basis to ensure they gain the widest possible experience of work.

The project offers opportunities to develop skills across the curriculum. They need to employ very good communication skills whilst serving customers and also when working together as a team. The students develop literacy skills when following recipes to make all the produce and also when ordering food and following rotas and procedures. They use and develop number skills when deciding how to price their produce, when using the till and also when working out and calculating profit and takings. They have also developed real life appreciation and understanding of health and safety issues, especially those associated with allergens.

It has been really interesting throughout the year to see how the students have become more confident in changing roles and moving from working in the kitchen to serving out front! A great success!

It has really been wonderful to see how the students have grown in confidence and also in developing independent work skills. The students have now completed their City and Guilds 'Hospitality' modules and will be receiving their certificates in the summer. We believe that this project has equipped our students with essential skills that are very important for the workplace and will be a very good addition to their CV. The project has given all of the students a further insight into how a business works. They have had ongoing support from Kean Lac, an advisor from WBC who worked with the group on how to produce a Business Plan, set up a business and carry out market research.

Quotes from the students:

Dominic

It has given me a real understanding of what is involved in running a café. I have found that it takes a lot of work to run a café but I have enjoyed it very much. It has made me think that I might like to work in a café sometime in the future. It has interesting to see how each part of the café works. I like working in all the areas both front of house and working in the kitchen.

Daniel

I have enjoyed working in the café very much and I think that I might enjoy working in a café in the future. It can be very busy working in the café but it can also be slow at time. I have enjoyed working on the till and it has helped me to work out amounts of money. It has given me the opportunity to see how a business works.

Ayse

I learned a lot about how to run a business and how to serve customers. We worked very hard in school making cakes to sell at the café but I think we make very good cakes. My favourite part is serving the customers but sometimes it gets a bit busy so I try not to panic! I think I have got a lot better at talking to people. I was nervous at the beginning but now I feel ok. I have enjoyed it very much and think that I might like to work in a café one day.

Shane

At first I wasn't that keen on the project but during the year I have come to enjoy it very much. I really enjoy the responsibility of making the filled rolls. I enjoy working on the till as I like working with money. I think I have learned how to work with customers now but at the beginning I didn't want to work out front as I was a bit anxious that I thought I might get it wrong. I like working in the café so much that I would like to work as a volunteer when I go to college! I think that I have developed lots of skills in catering and also working with other people.

Jeremy

I think that working in the café will look very good on my CV. I also like tasting the produce. I like making the BLT rolls and the customers like them very much. I have learned how to work the industrial dish washer and how to talk to customers. I also help to serve at the front of house when it is very busy.

Abi

I have enjoyed it very much and we have improved over the year. Sometimes there are a lot of customers at the same time and now I can cope with that. I have worked in all the areas but mostly I have served at the front. I think I have learned how to talk to customers and to make them feel welcomed. I have got more independent at baking and I think that our cakes look really good. I think that I would like to continue to work in Shutters next year.

### Feedback from customers:

“I thought I’d let you know my thoughts on the community café... I think it’s great! The young people are really friendly, helpful and the cakes taste great. It’s just a shame it isn’t every day!!”

“I joined WBC on Friday 9<sup>th</sup> January 2015 and have been looking forward to trying out the community café since I heard about it on day one and it was definitely worth the wait!! The lemon drizzle cake is amazing and I am very much looking forward to my ham roll at lunch time - Thursdays may have to be my regular skip the diet day.”

These are just two examples of the very many examples of really positive feedback we have received.

This year we decided to keep three of last year’s students to help support and mentor three new students. They have really risen to this challenge and we have been very proud of how they have worked with and supported the three new young people. The team has gelled well together and have built on last year’s success. The team will be researching areas for development and finding out from customers how they can grow and develop. The students are regularly asked to provide catering at local events as their reputation for providing good products and service grows!



We have all achieved great benefits from this project.

It has been a fabulous work place in which to run our City& Guilds Hospitality course as the students are working in a real business environment.

It is a great opportunity to showcase Addington and our amazing students.

It has proved a great opportunity to mix and communicate with a great number of people.

All the students have shown absolute enthusiasm for this project.

Almost 100% attendance.

Great work ethic

Very, very positive feedback from customers.

Very positive feedback from project leaders.

We are so proud of all these young people and their achievements as they have now gained a rating of 5 Stars. Fantastic!

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# Agenda Item 34.

<b>TITLE</b>	Community Safety Priorities Update 2015/16
<b>FOR CONSIDERATION BY</b>	Community and Corporate Overview and Scrutiny Committee on 22 March 2016
<b>WARD</b>	None-specific
<b>DIRECTOR</b>	Judith Ramsden, Director of Children's Services

**OUTCOME / BENEFITS TO THE COMMUNITY**

Reducing Crime, antisocial behaviour, raising awareness and increasing reporting of hidden crime.

**RECOMMENDATION**

For the Committee to receive an update of the review of the Community Safety Partnership priorities and its progress against the 2 year plan.

**SUMMARY OF REPORT**

The Wokingham Community Safety Partnership conducts a comprehensive review of its priorities and of the 4 priority areas the performance indicators 18 were met or exceeded the assigned target, 3 were within 10% of the assigned target and 8 were more than 10% away from the assigned target.

## **Background**

The strategic priorities were formed from the Community Safety Partnership Joint Strategic Assessment.

This report reviews the progress being made towards the performance monitoring targets for each priority. It examines the performance between September 2014 and August 2015 in comparison to September 2013 and August 2014. Please note that between September 2014 and March 2015 different strategic priorities were in place.

## **Purpose**

Wokingham Community Safety Partnership and its Delivery Groups have four strategic priorities from April 2015 to March 2017. This report reviews the progress made towards the performance monitoring targets for each priority. It examines the performance between 2014 and 2015 (September 2014 and August 2015 in comparison to September 2013 and August 2014). Please note that between September 2014 and March 2015 different strategic priorities were in place.

The work and the priorities of the Community Safety Partnership (CSP) mutually reinforce operational priorities from most Council and partner services. The CSP have critically reviewed the progress of each priority and supported programs to improve and safeguard the community.

## **Analysis of Issues**

### **Priority 1: Increase the effectiveness of our multi-professional arrangements to encourage the reporting of domestic abuse and respond appropriately**

#### **Analysis**

Victims of domestic abuse are less likely to report crime than victims of non-domestic violence, and may not do so until they are victims of a serious assault. By this time, the impact on the victim and their family of the crime is substantial.

Therefore key strategies to increase the reporting of Domestic Abuse, responding appropriately and reducing repeat offensive have been undertaken on behalf of the CSP through key agencies and Partners.

In 2015 we have refreshed our training offer:

Berkshire Women's Aid (BWA) delivered the DASH/MARAC training and Domestic Violence Level 1 training to 32 attendees

- Level 1 DA Awareness was delivered to 6 attendees.
- Reducing the risk delivered DA champions training to 13 professionals who are part of Wokingham's MARAC and RR/DARIM panel.
- LSCB Domestic Abuse and Safeguarding children training has been attended 9 staff
- 6 Foster Carers attended level 2 training – focused on working with children

In May 2015 Wokingham Safeguarding Children Board held a 'challenge session' with multi-agency partners focusing on domestic abuse. From this session a number of programs, initiatives, and working practice was recognised as strengths and effective partnership approaches.

One key partner and provider is Berkshire Women's aid (BWA) Which provides services for survivors of domestic abuse and perpetrators. From April 2014 to March 2015 BWA

received 68 new outreach referrals and closed 90 cases within the year. The reason for closure varied. Between April and June 2015 BWA received 33 new outreach referrals showing an upward trend in referrals being made. In 2015 BWA also undertook several audits, with key recommendations and implemented further service improvements.

### Performance Indicators

The performance indicators below have been used as a measure the success of the Community Safety Partnership in achieving the priorities set out in the assessment. There are six performance indicators assigned with all targets being met.

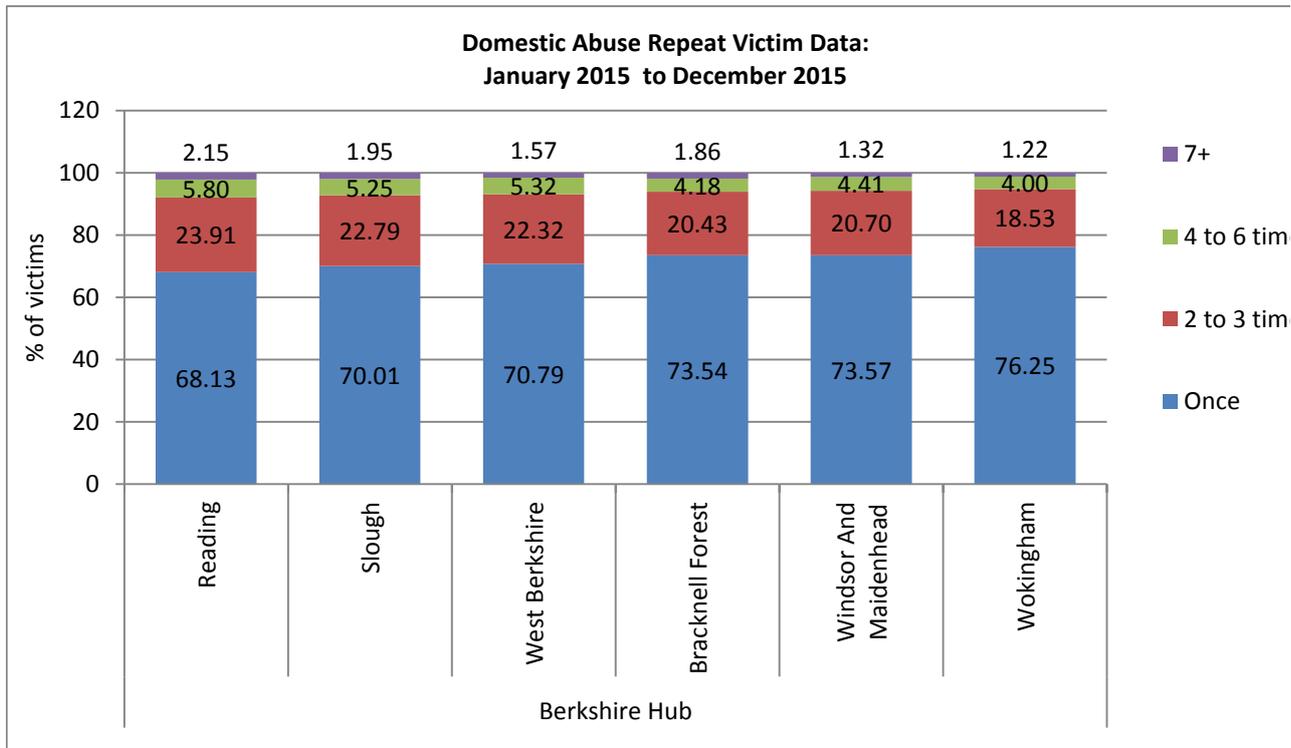
Performance Indicator	Freq.	Target 2015-16	Target met
Monitor number of cases reviewed by Wokingham Borough MARAC	Q	PCC Target – Increase compared to 2014-15	
Reduce percentage of repeat cases reviewed by Wokingham Borough MARAC	Q	Monitor numbers	n/a
Increase number of Domestic Incidents reported to Thames Valley Police – Recordable Crimes	M	Increase compared to 2014-15	
Increase number of Domestic Incidents reported to Thames Valley Police – Non-Recordable Crimes	M	Increase compared to 2014-15	
Increase number of Domestic Abuse reports to Thames Valley Police – Home Office definition	Q	PCC Target – Increase compared to 2014-15	Following the introduction of Niche RMS, domestic abuse incidents that meet the home office definition have not been fully identified.
Reduce percentage of repeat reports of Domestic Abuse to Thames Valley Police – Home Office definition	Q	PCC Target – Increase compared to 2014-15	

### Intelligence

- Increase in the number of recordable crime and non-recordable crime domestic abuse (increased by 18% and 5% respectively)
- Cases reviewed by Multi Agency Risk Assessment Conference (MARAC) has increased by 25% and a lower percentage of cases were repeat cases.
- In Wokingham there were 38 MARAC cases reviewed in the period July 2014 to June 2015. This is an increase of three cases compared to the previous period (April 2014 to March 2015) and a decrease in the percentage of those cases which are repeats in the last 12 months.
- Both the percentage of victims that are repeats and the percentage of incidents reported that were against a repeat victim is the lowest out of all local authorities in the Thames valley area
- An increase in the number of contacts made with Children’s Social Care where domestic abuse was recorded since the baseline prevalence data in our strategy of 2010/2011 suggests positive impact of these awareness raising activities. 2010/2011 saw 992 domestic abuse contacts rising to 1030 in 2011/12.
- From 1st September 2014 to 31st August 2015 Children’s Social Care had a total of 5,048 contacts for 2,987 children. Of these 1,114 contacts were recorded as domestic abuse within the household contact. From this there were a total of 201 individuals who had more than one contact within the same period, where the contact related to domestic abuse. The highest referring agency is the Police.
- Family Choices Programme delivered by Berkshire Women’s Aid provides a service designed for perpetrators of domestic abuse. From April 2014 to March 2015 BWA received 14 referrals to the Family Choices Programme, with 4 men

and 5 women engaging in the programme during the year. Between April and June 2015 (quarter 1). However this program is not suitable in all cases particular if there is no clear perpetrator.

Chart 1: Comparative data of the Domestic Abuse Repeat Victim



### Impact

The number of cases reviewed by Wokingham Borough MARAC is higher in the 12 months (2014/15) than in the previous 12 months (2013/14), however the percentages of repeat cases are lower compared to other Berkshire authorities.

The number of Domestic Incidents (domestic qualifier only) has exceeded the target for both recorded crimes and non-recordable crimes. There is a clear increase in reporting. The repeat cases reviewed by Wokingham Borough MARAC dropped from 27% to 15% in 2014/15. Due to the change in Home Office definitions of domestic abuse it is not possible to make accurate comparisons between 2013/14 and 2014/5.

The Domestic Abuse Repeat Incident Meeting (DARIM) was set up in October 2014 and aimed to effectively manage the top ten repeat family cases in Wokingham Local Police Area. There was a necessity to provide some support and problem solving initiatives for families experiencing lower level domestic abuse. The initiative was agreed by the CSP and set up by the Chair Detective Inspector Emily Evans with a strong commitment from partner agencies. The group is Police led with the meetings held at WBC every four weeks.

Each meeting cases are discussed and knowledge of the family shared between the agencies. A plan is then generated for each case and then actions set. The actions are then reviewed at the next meeting. Once a case has been exhausted and positive effects achieved the family are archived.

Overall this analysis has looked at 27 listed families and concluded that since the introduction of DARIM the number of reported incidents has been reduced. 20 of the 27

families have since been archived and new cases introduced. There are varying reasons for this for example their relationship has ended, they have moved away or they have fully engaged with agencies and are managing their relationships.

**Recommendations**

To provide further intensive support some prolific offenders have been successfully passed to the integrated offender manager team. In one case this has worked very effectively as this more intense supervision has reduced offending significantly. It has also enabled the offender to be offered employment and housing opportunities which has had a positive impact.

Through the ongoing review the MARAC group were concerned about the impact on families being supported losing intervention from various services once a MARAC case has been achieved. Therefore to prevent this risk, a new pilot has commenced to transfer archived MARAC cases into the DARIM. As part of this pilot a review of the impact on both families and the DARIM process will be undertaken to ensure that in addition to the continued intervention, the cases remain manageable for this group.

**Priority 2: Work with the Integrated Offender Management Cohort to reduce the likelihood of repeat offending**

**Analysis**

An individual who is convicted by the criminal justice system as having committed a crime, violated a law or transgressed a code of conduct is referred to as an “offender”. The Integrated offending management program is targeted at those prolific and priority offenders. It is an intensive support program, providing support to approximately 19 offenders.

Generally offenders are a socially disenfranchised group who are far more likely to have mental illness, learning disability, substance or alcohol misuse, poor educational achievement and unemployment than the general population.

**Performance Indicators**

Performance Indicator	Freq.	Target 2015-16	Target met
Reduce number of re-offences committed by offenders on the IOM caseload	Q	**Targets to be confirmed with PCC	
Total cost saved by reducing the number of re-offences committed by offenders on the IOM caseload	Q	**Targets to be confirmed with PCC	Data no longer available

Delivery group the Integrated Offender Management - The table above shows if each target is currently being met.

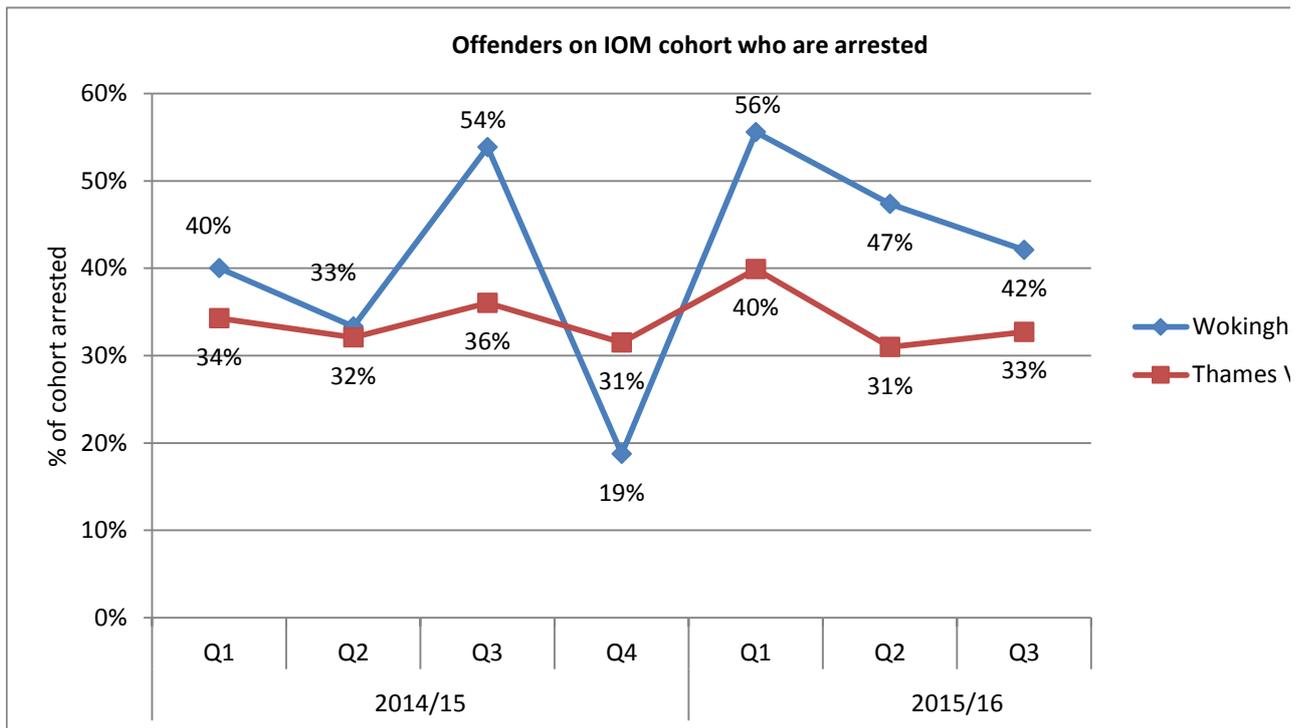
**Intelligence**

There are two performance indicators assigned to this priority however data is no longer available to evaluate the total cost saved by reducing the number of re-offences committed by offenders on the IOM caseload.

- For the past 3 quarters the percentage of offenders on the IOM cohort who are arrested has been higher than the Thames valley average.
- Wokingham’s cohort sizes has been steadily growing in Q1 2014/15 there were 10 offenders on the cohort, both quarter 2 and quarter 3 of 2015/16 have seen 19

offenders on the cohort.

Chart 2: Percentage of offenders on IOM cohort who are arrested



### Impact

- The Quarter 2 figure for 2015/16 shows a higher proportion of the IOM cohort were arrested when compared to the same period in 2014/15.
- Following the Transforming Rehabilitation reform programme the way offenders are managed in the community has changed. Since the 1st June 2014, Probation Trusts have been replaced by the National Probation Service (NPS), which manages the most high-risk offenders across seven divisions; and 21 new Community Rehabilitation Companies (CRCs), who manage medium and low-risk offenders. The integrated offender management program continues to work alongside the NPS and the CRC delivering intensive support.
- The highest proportion of people using probation services in Wokingham are aged between 26 and 35.
- Factors most likely to have contributed to offending were alcohol, drugs, accommodation, employment and education, emotional wellbeing and finances.
- Mental illness and dyslexia are the most prevalent disabilities amongst the Wokingham population both affecting 19% of the population.
- Nationally it is estimated that mental illness affects 27% of the probation population.

### Recommendation

There is of course alcohol treatment in Wokingham, but substance misuse services are still largely geared towards addressing class A drug use, so there is and we could do with more provision for alcohol misuse, from a health perspective this is particularly important for those who are at 'increasing risk' who tend to be in employment, but looking at our data with alcohol use being the biggest need, our SUs would benefit from increased or more developed services or resources in this area.

Our data does not suggest that accommodation is linked to offending behaviour in

Wokingham, but those being released from prison present with increased needs in this area, are vulnerable and more likely to reoffend as a result of not have provision for supported accommodation. Options are limited.

**Priority 3: Understand the needs associated with hidden crime and work in partnership to expose hidden crime, reduce offending and support victims**

**Analysis**

A lot of work has been done for raising awareness of Hate Crime among the disabled. CLASP (Caring, Listening and Support Partnership) run ‘hate and mate’ crime workshops and promote awareness that people with a learning disability can go to them to report any cases, rather than directly to the police. The Learning Disability Partnership Board (LDPB) held a National support safety day working with community Wardens. The aim was to encourage YP to understand people with learning disabilities and workshops were also delivered in local schools to raise awareness. The LDPB have excellent links with Police Community Support Officers and promotion of hate crime is continually high on the agenda.

- A homophobic hate crime is:  
 “Any criminal offence which is perceived, by the victim or any other person, to be motivated by a hostility or prejudice based on a person’s sexual orientation or perceived sexual orientation.”

- A transphobic hate crime is:  
 “Any criminal offence which is perceived, by the victim or any other person, to be motivated by a hostility or prejudice against a person who is transgender or perceived to be transgender.”

The reporting of this crime is significant low overall, although reporting has not increased this year.

**Performance Indicator**

There are 14 performance indicators assigned to this priority. The table below shows if each target is currently being met.

Performance Indicator	Freq.	Target 2015-16	Target Met?
Increase number of Racially or Religiously Aggravated crime reported to Thames Valley Police	M	Increase compared to 2014-15	Green
Increase number of racist incidents reported to Thames Valley Police - Recordable Crimes	M	Increase compared to 2014-15	Green
Increase number of racist incidents reported to Thames Valley Police - Non-Recordable Crimes	M	Increase compared to 2014-15	Green
Increase number of religious incidents reported to Thames Valley Police - Recordable Crimes	M	Increase compared to 2014-15	Red
Increase number of religious incidents reported to Thames Valley Police - Non-Recordable Crimes	M	Increase compared to 2014-15	Green
Increase number of homophobic incidents reported to Thames Valley Police - Recordable Crimes	M	Increase compared to 2014-15	Red
Increase number of homophobic incidents reported to Thames Valley Police - Non-Recordable Crimes	M	Increase compared to 2014-15	Green
Increase number of transphobic incidents reported to	M	Increase compared to	Red

Thames Valley Police - Recordable Crimes		2014-15	
Increase number of transphobic incidents reported to Thames Valley Police - Non-Recordable Crimes	M	Increase compared to 2014-15	
Increase number of disability hate incidents reported to Thames Valley Police Recordable Crimes	M	Increase compared to 2014-15	
Increase number of disability hate incidents reported to Thames Valley Police - Non-Recordable Crimes	M	Increase compared to 2014-15	

Monitor the repeat cases referred to the Anti-Social Behaviour Panel		Monitor numbers	
Monitor number of Community Triggers		Monitor Numbers	
Monitor Child Sexual Exploitation		Monitor numbers	

### Intelligence

Overall numbers of reported hate crimes remain low across the borough. Therefore although targets of increased reporting are a priority for the CSP, year on year actual reporting has been significantly low.

Offenses reported to Thames Valley Police	2012/13	2013/14	2014/15
Transphobic incidents - Recordable Crimes	0	1	1
Transphobic incidents - Non-Recordable Crimes	1	1	0

### Impact

- 19% of children who have had a CSE contact have had more than one contact.
- The number of racially or religiously aggravated crimes and the number of racist incidents recordable and non-recordable have increased and these targets have been met.
- The number of religious incidents (recordable), homophobic incidents (recordable), transphobic(recordable and non-recordable) and disability hate incidents (recordable) reported to Thames Valley Police have not increased so these targets are not currently being met. It is also important to consider that the number of reported incidents remains very low.
- The numbers of hate crimes reported to the Thames valley police remains low. To date there have not been any community triggers from the community.

### Recommendation

Hate crimes continue to be an area of interest for the CSP. The need to keep the community safe, support a healthy and tolerant community, which is open to and celebrates a diverse community.

**Priority 4: Identify and understand the issues affecting residents of all ages and to communicate the work of the partnership effectively to make them feel safer.**

**Analysis**

This is a large and mixed cohort of data prevalent to understanding issues affecting residents of all ages. Partners and delivery groups have worked together in reducing offenses such as rural crime, 1<sup>st</sup> time entrants to the youth offending team and reduction in burglary offenses.

**Performance Indicator**

Delivery Group	Performance Indicator	Freq.	Target 2015-16	Target Met?
CSIG	Reduction in Burglary Offences	M	5% reduction	
CSIG	Reduction in Theft From Vehicle Offences	M	3% reduction	
CSIG	Reduction in Theft Of Vehicle Offences	M	2% reduction	
RCAG	Reduction in Non-Dwelling Burglary Offences	M	2% reduction	
RCAG	Prevent Fly-Tipping from increasing to an unacceptable level	Q	3% increase or less = green, 3 to 9% increase = amber, 10% or more = red	
RCAG	Reduction in Rural related Theft Offences	Q	2% reduction	
RCAG	Reduction in Rural related Criminal Damage	Q	2% reduction	
ASB	Monitor levels of Anti-Social Behaviour	Q	Monitoring numbers	
CSIG / RCAG	Reduction in Deliberate Primary Fires	Q	To be set by RBFRS	
CSIG / RCAG	Reduction in Deliberate Secondary Fires	Q	To be set by RBFRS	
CSIG	Reduction in Violence Against the Person With Injury	M	5% reduction	
CSIG	Reduction in Violence Against the Person Without Injury	M	5% reduction	
CSIG	Reduction in Sexual Offences	M	Reduction from 2014-15	
CSIG	Reduction in the percentage of repeat offenders (Thames Valley Police)	A	Reduction from 2013-14 – 17.7% (both crime and CRIs)	Data not currently available due to change in system
CSIG	Reduction in the percentage of repeat victims (Thames Valley Police)	A	Reduction from 2013-14 – 9.8% (both crime and Reduction from 2014-15 (both crime and CRIs)	
CSIG	Reduction in residents' reported concerns of safety (Question 8 – Safe Communities Survey)	BE	Reduction compared to 2014	2015 survey completed further analysis required
CSIG	Reduction in residents' reported fear of crime (Question 11 – Safe Communities Survey)	BE	<a href="http://www.wokingham.gov.uk/consultation/results/safecommunities2013/">http://www.wokingham.gov.uk/consultation/results/safecommunities2013/</a>	
CSIG	Increase in reported levels of satisfaction with services (Question 13 – Safe Communities Survey)	BE	Increased compared to 2014	
CSIG	Increase in reported feelings of safety (Question 7 – Youth Safe Communities Survey)	BE	Increase compared to 2014	
DAAT	Successful completion of drug treatment (young people)	Q	<b>PCC Target – increase compared to 2014-15</b>	
DAAT	Successful completion of drug treatment (adults)	Q	<b>PCC Target – increase compared to 2014-15PCC</b>	
YOS	First Time Entrants to the youth justice system	Q	<b>PCC Target – decrease compared to 2014-15</b>	

**Intelligence**

Theft of Vehicle Offences, Violence Against the Person with injury and without injury have all been higher in the most recent 12 months, however the crime rates per 1000

residents are below the most similar group average

Chart 3: Property Crimes in Wokingham from January 2015 to December 2015

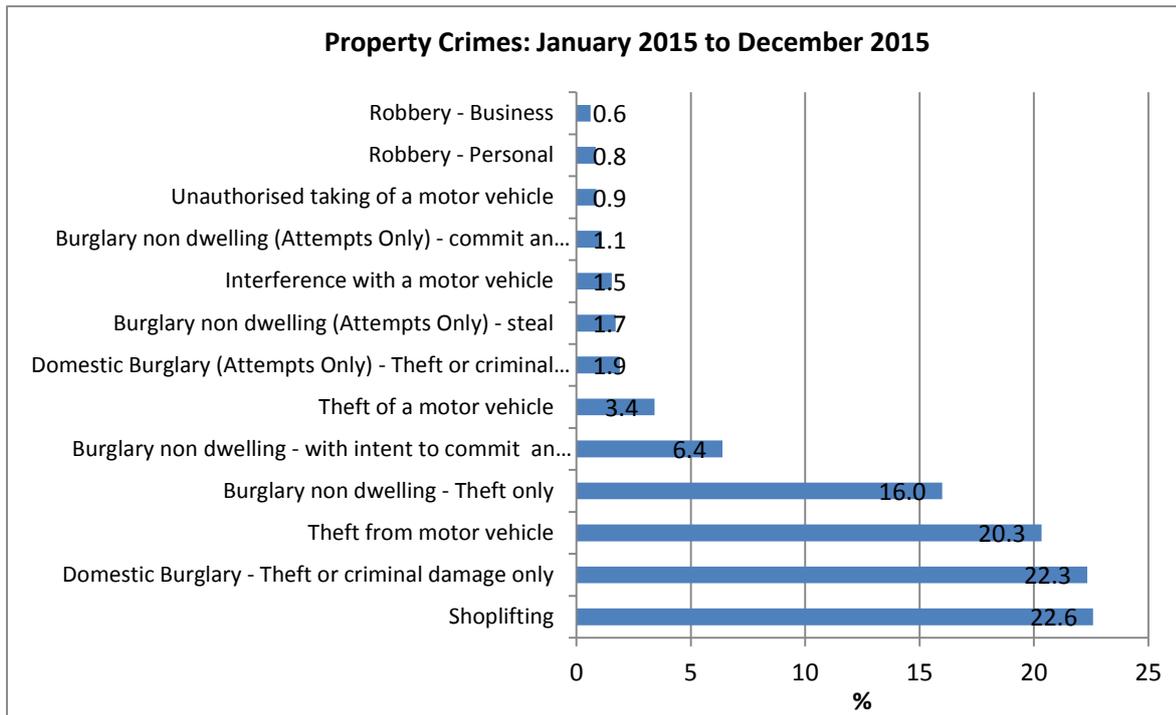


Chart 4: Violent Crimes in Wokingham from January 2015 to December 2015

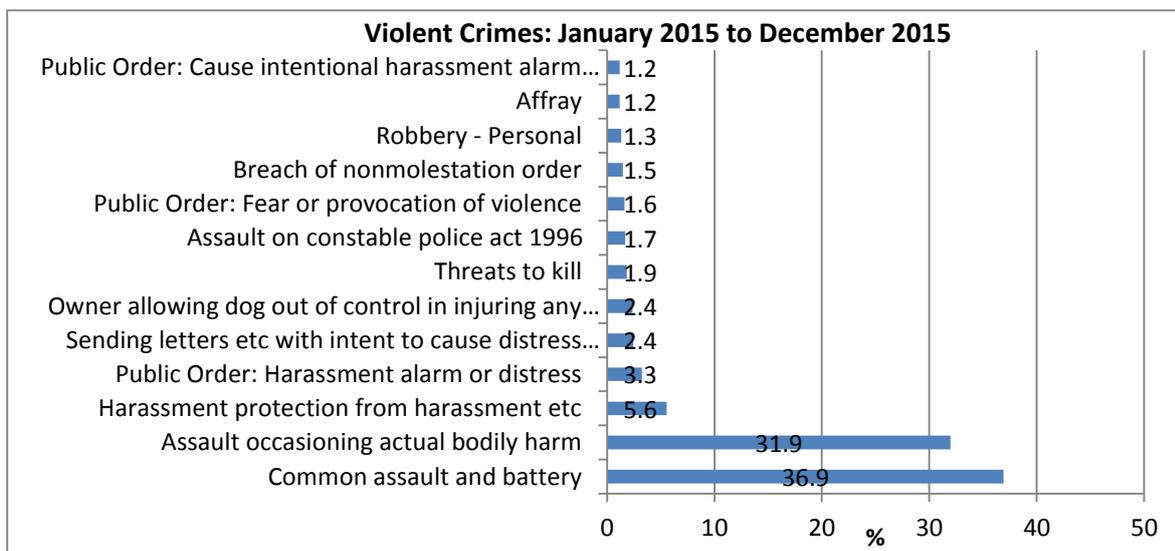
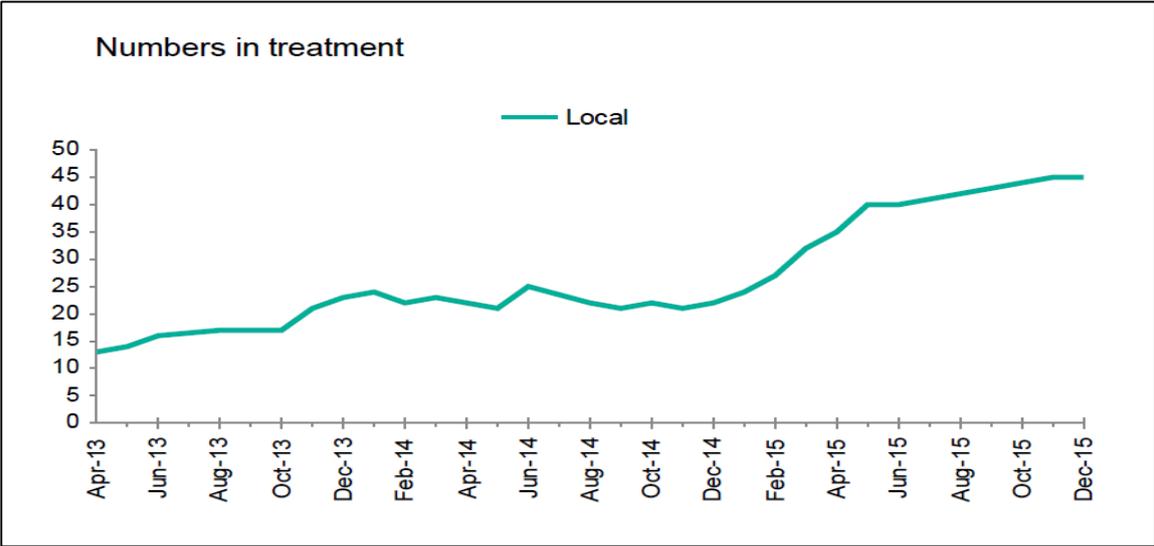


Chart 5: Young people in drug treatment - rolling 12 month trend



**Impact**

- Theft of Vehicle Offences, Violence Against the Person with injury and without injury have all been higher in the most recent 12 months, however the crime rates per 1000 residents are below the most similar group average.
- There has been a decrease of theft from vehicle of 35%. Theft of vehicles has increased by 8%. Violence against the person with injury has increased by 35% and violence against the person without injury has increased by 20% these targets are not being met.
- Rural Crime - Incidents of fly-tipping has increased by 50% this target is not being met. The other performance incidents for rural crime are being met as theft, criminal damage and non-dwelling burglary has reduced.

**Recommendation**

The CSP are aware that additional crime types such as Rape and sexual offenses have increased even though the priorities above have seen a reduction. There is consideration of what further support the partnership can provide to prevent escalation and increased risk in the community.

From initial analysis of the youth survey the young people remain worried about road safety with Careless driving and speeding identified as a common sight for young people. Further analysis is underway and a short briefing report is being created to share with schools and young people. Overall there were 1,195 responses to the 2015 survey that were considered for analysis. The survey provides a great opportunity to identify key issues of concern, the perception of and crime to young people.

**Further additional priority areas;**

**Financial Implications**

The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. Wokingham Borough Council will be required to make budget reductions.

There delivery of the local priorities is also subsidised through the Police Crime Commissioner (PCC) grant. This is a grant which cannot be guaranteed for future years.

## Changes in legislation and impact

### PREVENT

Prevent is one of four strands of the government's counter-terrorism strategy, and aims to stop people becoming terrorists or supporting terrorism. The other three strands are:

- pursue: to stop terrorist attacks
- protect: to strengthen our protection against terrorist attack
- prepare: where an attack cannot be stopped, to mitigate its impact.

The Counter-Terrorism and Security Act<sup>1</sup> received Royal Assent on 12 February 2015. Among other provisions, the act places the Prevent programme on a statutory footing. This means that in future all local authorities will have a duty to have 'due regard' to preventing people being drawn into terrorism. This duty applies to school, NHS trusts, the Police and other bodies.

Guidance to accompany the legislation clarifies that "due regard" should be interpreted as meaning means that the authorities should place an appropriate amount of weight on the need to prevent people being drawn into terrorism when they consider all the other factors relevant to how they carry out their usual functions.

Both Wokingham and West Berkshire Council were a few of the remaining councils which in the initial roll out of the PREVENT agenda were not identified as areas of risk or in need. The change in legislation now requires all local authorities to have **due regard**.

In addition there was a requirement that local authorities set up and chair a 'Channel Panel'. Channel Panels provide the framework within which individuals identified as being vulnerable to being drawn into terrorism are managed. The Channel process aims to provide support to individuals at risk of being drawn into violent extremism. Channel is voluntary and an individual must provide consent.

As a starting point it is expected that each local authority, should demonstrate an awareness and understanding of the risk of radicalisation in their area. There are 3 key areas of prioritisation and all three areas have been incorporated into a local action plan which the Prevent Sub Group manages. Focus is on the Ideological Challenge, Protecting Vulnerable individuals, working with key agencies and institutions. The local authority and partners have;

- established and use existing mechanisms for understanding the risk of radicalisation;
- ensure staff understand the risk and build the capabilities to deal with it;
- communicate and promote the importance of the duty; and
- Ensure staff implement the duty effectively.

### Working in Partnership

Prevent work depends on effective partnership. To demonstrate effective compliance with the duty, therefore as an authority we must demonstrate evidence of productive co-operation, in particular with local Prevent co-ordinators, the police and co-ordination through existing multi-agency forums, therefore the Community Safety Partnership has added to the existing Subgroups, Prevent with selected updates at CSP meetings.

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<sup>1</sup> <http://www.legislation.gov.uk/ukpga/2015/6/contents/enacted/data.htm>

## **Ongoing management and compliance.**

### Channel Panel

The designated Chair for the Channel Panel is the Local authority; Director of Children and families. The remaining membership has been confirmed from Adult, Children Social care, Public health, Thames Valley Police, Youth Offending service, the Clinical Commissioning Group. Terms of references have been completed. Chanel Panel and Prevent WRAP Training has been delivered and Chanel panel members is complete, with the 1<sup>st</sup> meeting convened.

### Prevent Sub Group

The Local Authority has identified a lead for the PREVENT Sub group; Service Manager Wokingham Borough Council is Chair. Wider membership is attended from all key partners and Local authority with the Community Safety Manager providing guidance and support.

### Training

Frontline staffs who engage with the public should understand what radicalisation means and why people may be vulnerable to being drawn into terrorism as a consequence of it. They need to be aware of what we mean by the term “extremism” and the relationship between extremism and terrorism. As such staff need to know what measures are available to prevent people from becoming drawn into terrorism and how to challenge the extremist ideology that can be associated with it. They need to understand how to obtain support for people who may be being exploited by radicalising influences. Therefore there has been an intensive rollout of free training for staff and partners as well as Train the trainer courses. Dates are advertised via My Learning.

## **Domestic Homicide Review**

Government implemented section 9 of the Domestic Violence, Crime and Victims Act 2004. This means that local areas are expected to undertake a multi-agency review, following a domestic homicide, to assist all those involved in the review process, in identifying the lessons that can be learned with a view to preventing future homicides and violence.

Domestic Homicide Reviews are carried out to ensure that lessons are learnt when tragically a person dies as a result of domestic violence.

The Home Office multi-agency statutory guidance defines a Domestic Homicide Review as a review of the circumstances in which the death of a person aged 16 or over, has or appears to have resulted from violence, abuse or neglect by:

- a person whom he/she was related or had been in an intimate personal relationship, or
- a member of the same household

The purpose of a Domestic Homicide Review is to:

1. Establish what lessons are to be learned from the domestic homicide regarding the way in which local professionals and organisations work individually and together to safeguard victims
2. Identify clearly what those lessons are both within and between agencies, how and within what timescales they will be acted on, and what is expected to change as a result
3. Apply those lessons to service responses including changes to policies and procedures as appropriate
4. Prevent domestic violence homicide and improve service responses for all

domestic violence victims and their children through improved intra and inter-agency working

Wokingham Community Safety Partnership has supported the undertaking of the review case DHR1. The Home Office have received and approved publication of the review and the action plan.

## FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

***The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.***

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	0		
Next Financial Year (Year 2)	0		
Following Financial Year (Year 3)	Grant funding to be decided.		

### Other financial information relevant to the Recommendation/Decision

N/A

**Cross-Council Implications** (how does this decision impact on other Council services, including properties and priorities?)

### List of Background Papers

None

<b>Contact</b> Davina Williams	<b>Service</b> Policy and Strategy Manager (Community Safety Partnership, Engagement and Commissioning)
<b>Telephone No</b> 0118 974 6749	<b>Email</b> <a href="mailto:davina.williams@wokingham.gov.uk">davina.williams@wokingham.gov.uk</a>
<b>Date</b> 11 March 2016	<b>Version No.</b> 1

<b>TITLE</b>	<b>Update on Communications Issues in Highways and Transport</b>
<b>FOR CONSIDERATION BY</b>	Overview and Scrutiny Management Committee on 22 <sup>nd</sup> March 2016
<b>WARD</b>	All
<b>DIRECTOR</b>	Heather Thwaites, Director of Environment

**OUTCOME / BENEFITS TO THE COMMUNITY**

Members and the public will be well informed of highways projects

**RECOMMENDATION**

The committee is asked to comment on the proposals and plans for improving communication of highways and transport projects.

**SUMMARY OF REPORT**

Good communication of the highways and transport works programme is essential to the service being delivered effectively. The service needs to work closely with the customer service team as the Council implements wider reaching customer service improvements

**Background**

Highways and Transport is a front line service and its activities have an impact on people every day. Keeping the travelling public and local members aware of the service's plans and programmes is fundamental to providing an excellent service..

**Analysis**

Highways projects are enormously varied in their complexity and scale. Whilst we carry out major multi million pound projects such as Station Link Road the majority of our works are very small scale and cost just hundreds of pounds or less. In between there are numerous other projects and each of them has some impact on the travelling public and local residents.

It has always been our intention to keep local members and the public informed about works in their localities. However members have recently expressed some level of discontent with the level and quality of information being provided and we are hoping to improve this for forthcoming works.

To do this we will be working closely with the Council's customer care team so as we provide a consistent message to all enquiries and with the Council's web team to provide a better more comprehensive web based service so as people can self serve. All larger schemes or programmes of works have a communications plan developed with the Councils communications team

In order to provide better information we need greater surety about our own programmes. To this end we have been working with our contractor to develop a more

robust forward programme for 2016.17 works. This has been completed in draft and shared with the executive member. We will share this with all members in the coming few weeks via a web link and it will be available to the public via the web site as well. We have recently integrated the roadworks web site in to our own web site and on this all works on the highway are shown.

Inevitably there will be changes to the programme and as these occur the on line programme will be updated.

Where larger works are being carried out we try to letter drop residents who are likely to be directly affected. We will ensure that local members are always copied in to these letters so as they are aware of upcoming works. In addition we make use of social media, on site signs and electronic variable message signs. For very large projects we inform the local media and are assisted with bulletins on radio Berkshire and for some (such as the forthcoming Loddon viaduct works) we have utilised radio adverts to inform the public.

We will continue to hold monthly programme meetings that are open to all where the latest works programmes are discussed for not only the Council’s works but also those of the utility companies. We will endeavour to put the notes of these meetings on the web site so as they are easily accessible.

Looking further ahead we are aiming to develop a 3 year programme of works and commit to this. We are also working with the customer care team to provide better feedback to enquiries about road defects that link directly to activity to fix that defect.

**FINANCIAL IMPLICATIONS OF THE RECOMMENDATION**

***The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.***

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	0	0	
Next Financial Year (Year 2)	0	0	
Following Financial Year (Year 3)	0	0	

<b>Other financial information relevant to the Recommendation/Decision</b>
None

<b>Cross-Council Implications</b> (how does this decision impact on other Council services, including properties and priorities?)
N/A

<b>Contact</b> Matt Davey	<b>Service</b> Highways and Transport
<b>Telephone No</b> 0118 908 8304	<b>Email</b> matt.davey@wokingham.gov.uk
<b>Date</b> 14 <sup>th</sup> March 2016	<b>Version No.</b> 1

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10<sup>th</sup> March 2016

## Wokingham Voluntary and Community Sector briefing paper

### 1. Context

Wokingham Borough Council benefits from a strong voluntary and community sector with over 1000 organisations supporting a range of community activities with over 800 registered charities. Almost 200 of these organisations receive £13M of Wokingham Borough Council funding through a range of arrangements, both grants and contracts. There are also 20 organisations which Wokingham Borough Council nominate members to support through board membership.

The Council Executive is recognising the importance of the voluntary and community sector by

- Designating a lead member for the voluntary and community sector to ensure improved visibility of the voluntary and community sector. The lead member has already initiated a round of informal engagement with individual organisations to understand the sector better;
- Establishing a single register of Wokingham Borough Council funded voluntary and community organisations;
- Establishing a more coordinated resource decision approach with a pause on proposed voluntary sector grants reductions for 2016.

### 2. Our approach - Building a team of the Voluntary and Community sector

We are committed to a council wide approach to securing the value that the voluntary and community sector brings to the residents of Wokingham.

To achieve this *we want to build a team of the voluntary and community sector* with Wokingham Borough Council as equal partners.

Our principles in developing this approach are:

- **Increasing the money donated to Wokingham charities** by residents. We know that the majority of donations of Wokingham residents are made to charities outside the Borough to national charities. We have had some success in building collaborative fundraising models – for example Wokingham for Children;
- **Making Wokingham taxpayers money go further**; ensuring that we are achieving value for money when using our resources to fund the sector. Where appropriate using consortia models and partnerships, encouraging mergers and collective approaches, consistently considering the local voluntary and community sector as a commissioned provider of first choice;
- **Using our assets to promote community and voluntary sector delivery**; buildings and people (including volunteers) are community assets which should be used wisely and where we believe this will make greatest impact

- **Working as a team to increase community resilience and neighbourhood responsibility;** in austere times as the Council and other statutory partners do less we want to ensure the local voluntary and community sector are well placed to help build communities. We have local examples already such as the Community Navigators.

### 3. Next steps

We have established four key next steps

**We will establish clear priorities for investment;** building on the informal consultation led by the lead member over the past year, we are undertaking a six month consultation on the priorities for investment in the voluntary and community sector. It will be crucial to take this opportunity to understand better the priorities and offer of the voluntary and community sector (a range of different organisations) to ensure we are aligning our shared interests and objectives.

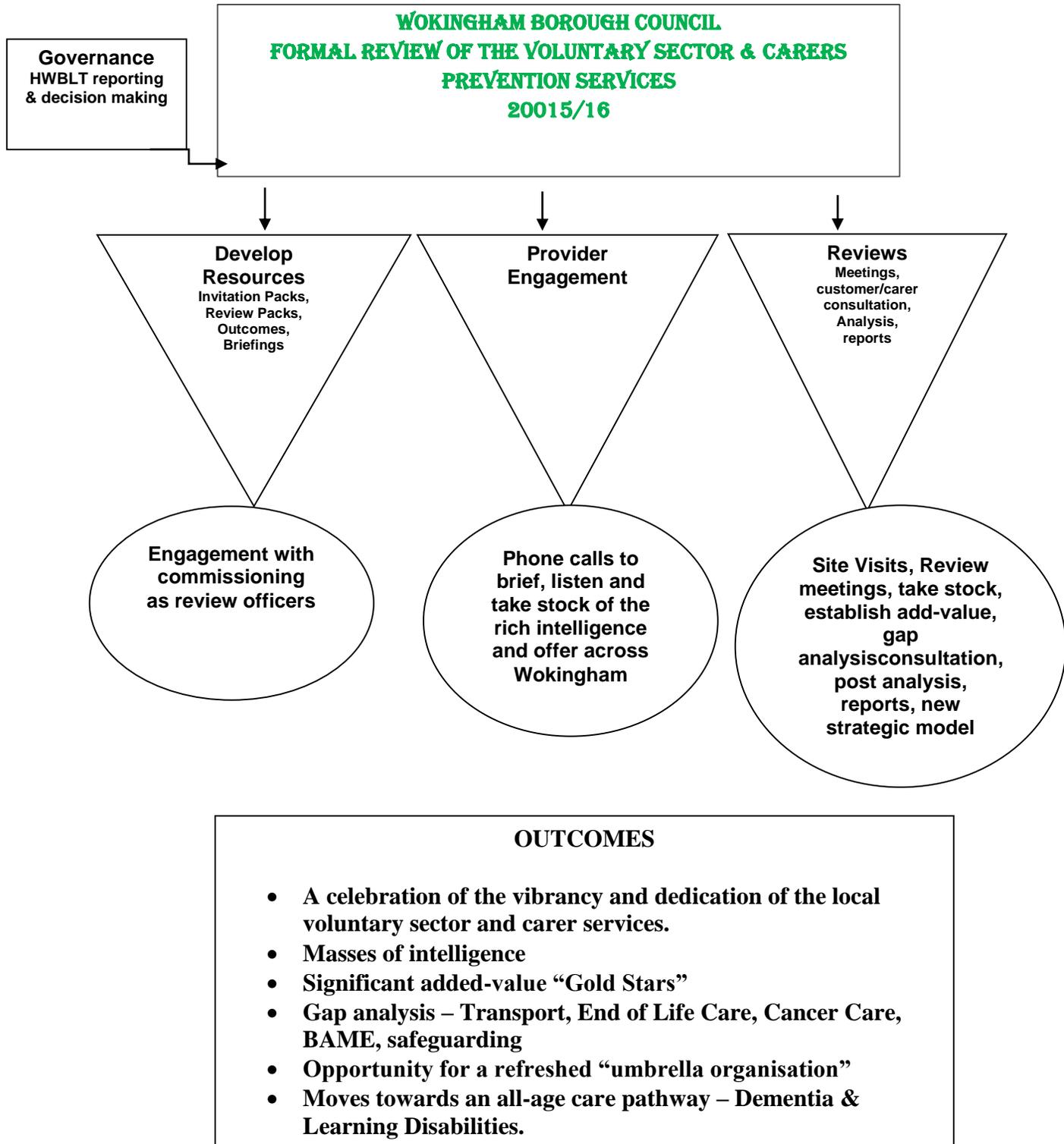
**We will agree a Wokingham policy on grants or contracts** we will consult with the sector on the best way to resource the voluntary and community sector; we are proposing a 12 month consultation on grants v contracts.

**We will undertake a two year programme of reviews of current investments.** We have completed a significant first segment of this with a review of voluntary and community sector contracts for adult social care services. We will take lessons from this approach and apply it to a two year programme of reviewing other grants and contracts in a published timetable. The approach we will take is appended to this paper.

**Reviewing our assets and ensuring they are used to maximum community benefit.** We will review over the next year all current arrangements for use of assets (both people and buildings) to maximise value for money and impact.



# WOKINGHAM BOROUGH COUNCIL



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<b>NAME OF ORGANISATION</b>	<b>REP(s)</b>	<b>AIMS</b>	<b>LEGAL STATUS</b>	<b>Rationale</b>
Age Concern Twyford & District	John Jarvis	To bring relief to the elderly of Twyford, Sonning, Hurst, Charvil and Ruscombe.	Charity	
Age UK Berkshire	Nicky Jerrome	Making later life a more rewarding and fulfilling experience.	Charity & Co.	
Atomic Weapons Research Establishment – Local Liaison Committee	Barrie Patman	Manage and operate the sites of the Atomic Weapons Establishment on behalf of the Ministry of Defence	PLC	Important that we are kept up to date on matters related to the site and provide the AWE with information on issues of concern to our local residents.
Berkshire Healthcare NHS Foundation Trust	Bob Pitts	To devolve decision making from Central Government to local organisations and communities.	Public benefit corporation	Community and mental health is important for the residents of the Borough.
Berkshire Local Transport Body	John Halsall (representing John Kaiser)			Many tens of millions of pounds in grants have been secured.
Berkshire Maestros	Bill Soane	Providing music education opportunities to children and young people in Berkshire.	Charitable Trust	It has representatives from all unitary authorities in the county and Wokingham needs, and should show its support by being represented.
Berkshire Museum of Aviation Trust	Gary Cowan	To research and preserve the Aviation Heritage of Berkshire.	Charity & Co.	Requires engagement from the museum which I intend to develop in the coming year
Berkshire Pension Fund Advisory Panel	Rob Stanton	To consider and make recommendations to the Berkshire Pension Fund Panel on investment and actuarial issues relating to the Fund.	Constituted under RBWM's Constitution.	Need to be represented on the Pension Fund and the Investment Board

Blackwater Valley Countryside Partnership Management Committee	Simon Weeks	To keep the open gap alongside the Blackwater River as an attractive, safe, sustainable and wildlife rich environment for informal countryside recreation.	LA Partnership	To influence the important recreational and environmental benefits, provided through the BVCP.
Bracknell & Wokingham College	Rob Stanton	Governing body of the Further Education College.	Charity	To ensure it continues to deliver for our residents.
Finchampstead Baptist Church Advisory Board	Simon Weeks	To be an open, growing and loving community passionate about following Jesus and serving others.	Charity	WBC provided the land for the new centre it is essential that it retains influence.
Keep Mobile	Alison Swaddle	To provide transport services for those people living in the Borough unable to gain access to mainstream services due to mobility restrictions.	Industrial and Provident Society & Co.	Ensure services provided meet the high standard expected, provide strong support to the volunteers, and help with communication and co-ordination.
Local Government Association General Assembly	Keith Baker, Rachelle Shepherd-DuBey, Rob Stanton	Acts as the 'parliament' for local government. It is a key element of the Local Government Association's member structure.	Unincorporated Association	
Mid & West Berks Local Access Forum	Angus Ross	Statutory adviser to the 3 LAs on access to outdoor recreation. Monitor implementation of rights of way improvement plans.	Required by Countryside & Rights of Way Act 2000	For cross border PROW issues and as a stronger lobby group and to share support and admin costs.
Readibus Management Committee	Guy Grandison	To provide an assisted demand-responsive dial-a-ride door-to-door bus service.	Charity & Co.	Important that the needs of Wokingham users of Readibus are represented.

Royal Berkshire Fire Authority	Alistair Auty, Pauline Helliar-Symons, Tom McCann, Ian Pittock, Angus Ross	Deal with incidents ranging from road and rail accidents to fuel and chemical spills, aviation and waterway accidents, collapsed buildings, large animal rescues and, of course, fires.	Statutory Fire Authority	Statutory requirement to have 5 reps for WBC
Royal Berkshire Hospital Foundation Trust Board of Governors	Bob Pitts	To deliver the best healthcare in the UK for our patients in our community.	NHS Foundation Trust	The council has a responsibility for the health and well being of its residents.
Safety Advisory Group	John Halsall (representing Pauline Jorgensen)			Too important to ignore
Sonning & District Welfare and Education Trust	Mike Haines	To promote the education of persons under 25 in need of financial assistance and residing in: Charvil, Earley, Eye and Dunsden, Sonning, Sonning Common and Woodley.	Charity	
South East Employers	Alistair Auty, Stuart Munro (Subs Barrie Patman, Rob Stanton)	Employers' organisation for local authorities in the South East.	Membership Organisation	A well-used service and good vehicle for WBC to understand pay negotiations, benchmarking and employment trends.
South East Reserve Forces and Cadets' Association	David Sleight	To provide efficient and effective support to the Reserve Forces and Cadets through recruiting, employer support, infrastructure support and by fostering and developing links in the community.	Central govt. dept. established by statutes	Helps in liaising and communication with, and shows our support for, SERFCA and the Armed Forces.

Standing Conference on Archives	Bob Wyatt	Consultative forum for matters relating to the services provided by Berkshire Record Office.	LA Joint Board	Covers the whole County archives and paying for them is a statutory responsibility.
Strategic Aviation Special Interest Group of the LGA (SASIG)	David Sleight	To work with the Government on policy for the provision of aviation services in a manner that accords with social, economic and environmental sustainable development	LGA Body	To ensure the LA voice is heard with representations better informed and carrying more weight in consultation exercises.
Thames Valley Berkshire City Deal Joint Committee	Stuart Munro (Sub Keith Baker)	To address the skills gaps and underemployment of our 16-24 year old population in order to maximise the impact of our collective investment and unleash growth in this important economic area.	LA Partnership	The main conduit for infrastructure money to reach the local area. e.g. £30m in funding road builds.
Thames Valley Berkshire Local Enterprise Partnership Ltd	Stuart Munro (Sub Keith Baker)	To bring about a plan that will deliver economic prosperity for the next 20–30 years.	Company	
The Piggott Trust	John Halsall	Supports individuals going into tertiary education/apprenticeships etc. Supports Church Youth Club. Provides funds to all four Piggott Schools to cover expenditure not otherwise accounted for.	Educational Charitable Trust	It is an educational Trust which donates to maintained schools and owns the buildings of the infant and primary school.
The Polehampton Charity	John Jarvis	Relief of persons resident in the area who are in need, hardship or distress. Promotion of education of residents under 25 in need of financial assistance.	Charity	

The Poors Land Charity	Mrs D Hutchinson	To provide residential units for elderly needy people living in Woodley or Charvil.	Charity	
White Waltham Airfield Consultative Committee	Angus Ross			Represent areas of the borough possibly affected by flying operations on this body attended by RBWM.
Wokingham and District Association for the Elderly (WADE)	Dianne King (Sub Bob Wyatt)	To care for the elderly and widen horizons for care of the disabled.	Charity	Provides services on behalf of the Council for some clients.
Wokingham Borough Sports Council	Michael Firmager	To co-ordinate, promote and develop opportunities and facilities for Sport in the Borough.	Constituted by the Borough Council	
Wokingham Borough Sports Sponsorship Fund	Ken Miall	Provides sports sponsorship to support under 18 sportsmen and women who participate in elite sport.	Constituted by the Borough Council	Ensure our deserving Wokingham children receive the confidence and help to enable them to strive to be the best.
Wokingham & District Citizen Advice Bureau	Parry Batth	Provides free, independent, confidential and impartial advice to everyone on their rights and responsibilities. It values diversity, promotes equality and challenges discrimination.	Charity & Co.	To have a voice on the CAB and monitor the organisation's activities to ensure fair play.
Wokingham Job Support Centre Management Committee	Stuart Munro	To help unemployed people to find work by helping with job applications, interview techniques. etc. and some general coaching.	Charity	To understand employment trends in the Economic Development area.

Wokingham Volunteer Centre	Dianne King	To provide a volunteer brokerage service to residents and charities. Operates a direct community service for the elderly and disabled residents including a volunteer-led transport scheme and the Green 'n' Tidy gardening scheme.	Charity	Council has provided funding for years so it's good to have a Member link for communication purposes.
Wokingham Waterside Centre	Alison Swaddle	To provide all sectors of the community, including the novice and the disabled, with professional coaching in water-based activities such as canoeing.	Charity & Co.	Communication and co-ordination with WBC and provide support to the enthusiastic and knowledgeable volunteers.
Wokingham Youth Counselling and Information Service (ARC)	Rachelle Shepherd-DuBey	To provide a free and confidential youth counselling service	Charity	Needs to have someone who understands their mission as well as the limitations of funding in this time of austerity
Woodley Town Centre Management Initiative	Keith Baker, Kate Haines (Sub Beth Rowland)	To maintain a vibrant and successful town centre in Woodley, making it attractive for retailers, residents and the general public.	Partnership between LAs and Traders	Grants are provided to the TCMI from both WBC and WTC so our attendance allows a positive scrutiny of the organisation.
Woodley Volunteer Centre	Abdul Loyes	To provide a volunteer "taxi service" to needy local people and up to 15 alarm aids to vulnerable people living alone.	Charity	

**COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE**  
**Work Programme from June 2016**

**Please note that the work programme is a 'live' document and subject to change at short notice.**  
**The information in this work programme is subject to approval at the Committee meeting scheduled for**  
**22 March 2016**

*The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with  
at the scrutiny meeting.*

**All Meetings start at 7.00pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.**

## COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2016/17

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 Jun 2016	<b>To assess and review and the potential impact of the Government's Right to Buy Scheme</b>	To consider how to progress a review of this scrutiny review subject.	Review referred to the Committee by the Overview & Scrutiny Management Committee	Stuart Rowbotham/ Simon Price
	<b>Review of Town Centre Regeneration Scheme</b>	To consider the business case for the regeneration of the town centre and to scope the review	Referred to the Committee by the OSMC	Mark Ashwell / Bernie Pich
	<b>Council Policy On Houses Of Multiple Occupation</b>	To consider an update report on licencing of HMOS and on how problems relating to parking requirements for HMOs might be addressed through the Borough Design Guide.	Referred from meeting on November 2015	John Kaiser
	<b>Road Repairs - impact of expected initiatives around customer service.</b>	To receive an update report on the issue to include impact of expected initiatives around customer service.	Requested by the meeting on November 2015	Matt Davey

	<b>Review of Procurement</b>	To assess the impact of new regulations.	Requested by the meeting on November 2015	Pauline Jorgensen
	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>5 Sep 2016</b>	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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<b>7 Nov 2016</b>	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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9 Jan 2017	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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13 Mar 2017	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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<b>June 2017</b>	<b>Flood Risk Update Report</b>	To inform Members of the progress made with the Lead Local Flood Authority's (LLFA) duties under the Flood and Water Management Act (FWMA) 2010 during 2016.	Statutory requirement	Francesca Hobson
	<b>Work Programme</b>	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

## POTENTIAL ITEMS FOR REVIEW REFERRED FROM THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
TBC	<b>Possible income generation possibilities from the Cross Rail project</b>	To consider possible income generation opportunities from the Crossrail project.	<p>Referred to the Community Partnerships O &amp; S Committee by the Overview &amp; Scrutiny Management</p> <p><i>(Transferred from the Community Partnerships O &amp; S Committee Forward Programme).</i></p>	